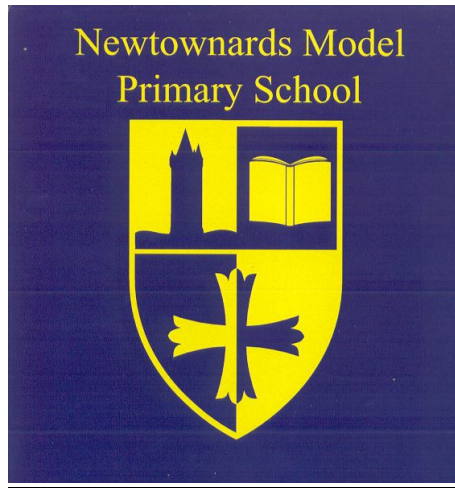


Newtownards Model Primary School



Residential Educational Visits

Code of Conduct for Pupils

Issues for parents and their children to consider before leaving on a school residential

1. Always think about your own and others' safety. Be aware of situations which may cause you harm or injury and where necessary inform a responsible adult (eg teacher) about your concern.
2. Think things through carefully before you act and do not take unnecessary risks.
3. Always co-operate and follow the instructions of your Group Leaders, including those at the venue of the visit.
4. If you have particular worries tell one of the teachers or adults – don't suffer in silence!
5. If you get lost or separated follow the procedures agreed for such an occurrence. If totally disorientated and confused go to a public place where you will be seen by lots of people and where you can ask for directions.
6. If approached by someone you don't know in a threatening or concerning manner, just walk away.
7. Be careful in bedrooms – no rough or dangerous play. Never leave your room during the night unless in an emergency. If you have to leave your room during the night, always bring a friend or friends with you and follow instructions issued by your teachers about how to contact members of staff. Do not open the door to your bedroom without confirming who is there.
8. Be familiar with the layout of the hotel,/accommodation, in particular fire exits and the location of your teachers' bedrooms.
9. Do not tamper with electrical equipment and take care when using hot water.
10. Never lean out or play near upstairs windows. Windows must be closed and locked during the night.
11. Never leave the grounds of your hotel/accommodation unless accompanied by a teacher.
12. Dress appropriately and safely – no football tops should be worn on an educational visit.

13. Be sensitive to local codes and customs. Show courtesy and consideration to all members of the party as well as any members of the public with whom you come into contact.

14. Always pack your own suitcase and do not carry items for anyone else. Pupils must respect their own property and that of others.

15. If personally carrying money or valuables, keep them secure in either an inside pocket, bum-bag, money belt or something similar – choose whichever is comfortable for you.

16. A disposable camera can be brought on a Residential, but mobile phones and games with a camera facility are not permitted .

17. It may be necessary for a child to return home from a residential, due to extreme circumstances at home or due to situations which develop on the residential e.g. illness, deteriorating behaviour, extreme indiscipline. In such circumstances all attempts will be made to contact the parents before any such arrangement is made for the child to return home. In such instances the school will not be eligible for any costs incurred.

18. If there are concerns about the welfare/behaviour of a pupil, the school reserves the right to withdraw permission for the pupil to participate in a residential visit.

19. Parents will be liable for the cost of any damages incurred due to inappropriate behaviour.

I sign below in the understanding that I have read the Residential Educational Visits Code of Conduct for Pupils.

Parent _____

Child _____

Date. _____