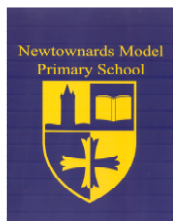


# NEWTOWNARDS MODEL PRIMARY SCHOOL



## Intimate Care Policy

During their Primary School life, some pupils will have an experience which may require staff to provide care at a very personal level (Intimate Care) e.g. A child badly soiling themselves.

This policy sets out the procedures that Newtownards Model Primary School will follow should such an occurrence happen.

Parents are asked to read the Policy closely and confirm on their child's Pupil Information Sheet that they accept the procedures.

**Procedure when adult assistance is required** e.g. A child badly soiling themselves.

1. The child will be removed to a less public place to maintain dignity and avoid a feeling of humiliation.
2. Parents will be contacted immediately.
3. Staff will only provide intimate care in the following situations:
  - (a) If parents/guardians cannot be contacted.
  - (b) If parents/guardians are unable to come to school.
  - (c) If the child is very distressed or suffering unduly.
  - (d) Intimate Care will only be provided to older children in extreme circumstances. It is anticipated that older children will be able to manage any such circumstances given guidance or assistance.
  - (e) Two members of staff, at least one of whom should be a teacher, will be present at all times when intimate care is provided.
  - (f) When dealing with an older child in KS2, all efforts will be made to ensure that the staff providing support are of the same gender as the child in distress.

When staff are required to provide Intimate Care, all efforts will be made to contact parents/guardians. Any decision to provide Intimate Care will be made by the Principal or deputy.

If the school has been unable to contact parents and Intimate Care has been provided, parents will be informed either verbally when their child is collected at the end of the school day or by generic message proforma.

Some children with a medical need may require on-going daily Intimate Care and in such circumstances arrangements will be agreed between the parents of the child and the Principal.

A copy of our Intimate Care Policy can be found on our website and is available upon request